

Appendix A: 2016 Survey of Tutors [text facsimile]

The purposes of this survey are to:

1. Collect information from tutors who have served as readers for the JALT Writers' Peer Support Group (PSG),
2. Use the information collected to improve and promote PSG activities, and
3. Use the information for presentations and publications about academic writing support activities.

By completing this survey, you grant the PSG permission to use the anonymized data for presentations and publications. The PSG will make concerted efforts to restrict access to personal information that you provide (in particular, names, years of birth, and email addresses) to current PSG members (coordinators and readers), and to restrict its use to PSG activities. Thank you in advance for your participation in this survey.

*Required field [...: Descriptions of selection options]

Background information

Gender * [drop down choice] Male Female Prefer not to say
Country of residence * [short answer] Please enter the name of the country in which you live.
Primary language * [short answer] Please enter the name of the language in which you are most proficient.
Age * [drop down choice] 20-29 30-39 40-49 50-59 60-69 Other:
Employment Status (check all that apply) [multiple response] Graduate Student
Contract employee Full-time employee Part-time employee Tenured faculty
Non-tenured faculty Other:
Field (check all that apply) [multiple choice] Non-education industry Education industry
Public education Private education Other:
Primary affiliation [multiple choice] For-profit organization Non-profit organization
Elementary Education Secondary Education Higher Education
Independent Other:
Job title (of the primary affiliation) [short answer]
Interests [short answer] Please list your major research interests.
Years of experience in editing academic writing * [short answer]
Years of experience in writing for academic publications * [short answer]
How many academic articles have you published? [short answer]
Please include any academic articles (journal, proceedings, book chapters).
Submissions [drop down choice]
How many times, in total, have you submitted your own articles to the PSG for reading?
0 1 2 3 4 5 or more Other:
Publications [drop down choice]
How many papers that you had submitted to the PSG did you eventually publish?

None: I decided not to publish it or them.
None so far, but I still hope to publish one or more.
None so far, but one or more are forthcoming (in press).
[drop down choice] 1 2 3 4 Other:

Starting with the PSG

How did you first find out about the PSG? [multiple choice]

JALT conference JALT website The Language Teacher SIG publications
Acquaintances, colleagues, or friends, who had submitted work to the PSG
Other acquaintances, colleagues, or friends Another PSG member Other:

When did you join the PSG and what was your motivation for joining? [long answer]

How many papers have you reviewed for the PSG? [multiple choice] 0 1-5
6-10 11-15 16 or more

PSG Reviewing Experience [long answer] Please list the subject areas of articles you have reviewed for the PSG.

How inclined are you to work on a paper again for the PSG? [linear scale] 1: Not at all inclined; 2: Somewhat disinclined; 3: Neither inclined nor disinclined; 4: Somewhat inclined; 5: Absolutely inclined

How inclined are you to recommend becoming a PSG reader to others? [linear scale] 1: Not at all inclined; 2: Somewhat disinclined; 3: Neither inclined nor disinclined; 4: Somewhat inclined; 5: Absolutely inclined

Have you previously worked for a writing center? [multiple choice] No Yes

If you have previously worked for a writing center, where and when was it, and for how long? [short answer]

Working with the PSG

Please answer as completely as possible. Your responses will directly impact the future of the PSG. We will use this information to improve the PSG as an organization and for us as readers, and to improve the services we provide to our writers. Thank you very much!

Please describe your involvement in the PSG. [long answer]

Please describe your personal workflow as a PSG reader. [long answer]

About many hours over how many days does it typically take you to complete a review (from receiving the request to finishing it)? [short answer]

What are your overall impressions of the PSG workflow (e.g., submission process) as a whole? [long answer]

What kind of vision and/or standard do you have for feedback you give as a reader? [long answer]

Are there other specific types of feedback you think would be beneficial to authors? [long answer]

What are the advantages and challenges of being a reader for the PSG? [long answer]

What are the advantages and challenges of the online format of the PSG? [long answer]

Informed consent and follow-ups

Permission to publicise extracts of your responses from this survey * [multiple choice]

Will you grant the PSG permission to use excerpts (anonymous quotations) from responses that you have given?

Yes. (If you'd like notification of extract use, please provide your email address below.)

No, thank you.

Other:

Email address (optional) [short answer]

Please provide your email address if you would like to enable the PSG to follow-up on your responses or to send the results of this survey. You also may provide your name if you wish.

Follow-up inquiries * [multiple choice]

Would you be willing to respond to follow-up inquiries from the PSG about your responses to this survey? If so, please make certain that you provided your email address above.

Yes. Please send follow-up inquiries to my email address (above).

No.

Other:

Results of the survey [multiple choice]

If you are interested in the results of the survey, we will be presenting our findings at the JALT National Conference in Nagoya on Sunday, November 27th at 17:45-18:10 in Room 1105. Please attend and meet your fellow PSG readers! You can also receive a summary of the results by email.

Yes, please send a summary of the results of the survey to my email address (above).

No, thank you.

Almost done!

Please remember to click the "submit" button when you've finished! (You'll be able to come back and revise your entries until you close the "thank you" window.)

Optional remarks [long answer]

Please feel free to use the space below to elaborate on responses to any of the items above, or on your experience working with the PSG in general. The PSG team, coordinators, and readers also would welcome any suggestions you may have for improving or promoting PSG activities.

Source: [JALT Writers' PSG 2016 Survey of Tutors: Text facsimile](https://docs.google.com/document/d/10j-0PN3qIdMDwLbRmoqb0igTHKtwe2LUzN-z5wLSMcU/edit?usp=sharing) (Google Doc, 2018.10.19)
[<https://docs.google.com/document/d/10j-0PN3qIdMDwLbRmoqb0igTHKtwe2LUzN-z5wLSMcU/edit?usp=sharing>]